



NEW PAYROLL SYSTEM (APRIL 30, 2010) Employee Pay Statement

Auditor-Controller
Announcement
Issue 7
January 2010
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Pay Statement

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Frequently Asked Questions

For more details on these issues and other information visit the Employee Portal: <http://payroll.lacounty.gov/faq> or ask your payroll manager.

What Is Changing?

The County will be replacing its payroll system (CWPAY) with the April 30, 2010 payday. With the implementation of the new eHR Payroll System, the new employee pay statement format will slightly differ from the current paystub.

County of Los Angeles • Statement of Earnings, Deductions, And Benefit Balances • Retain For Your Records											
Employee No.	Employee Name	Dept.	P / L	Warrant No.	Issue Date	Accrual Date					
123456	C.W. Pay	ME	ME70	1234567	5/15/2009	4/30/2009					
Current Earnings		Reimbursements	Taxes & Deductions	Net Pay	Imputed Income		Y.T.D. Imputed Income				
1,656.18		.00	648.45	1,007.73	.79		3.65				
W-4 DATA			Marital Status	Exemptions	Add'l Withheld	DE 4 DATA			Marital Status	Exemptions	Add'l Withheld
SINGLE			00	.00	SINGLE			00	.00	.00	
Code	Earnings	Hours	Current	Year-To-Date	Code	Taxes / Deductions	Current	Year-To-Date			
PP099	REGULAR EARN	87.00	1,605.00	16,050.00	FEDTX	FEDERAL TAX	153.28	1,532.16			
PP036	FLEX EARN	1.00	102.36	511.80	STATX	STATE TAX	41.62	415.75			
PFA36*	FLEX EARN ADV	1.00	-51.18	0.00	HITEE	H.I.T.	24.71	247.05			
* This offsets the \$51.18 advance from the previous payperiod (4/15/2009) for a net YTD of \$0		2				ED021	HORIZONS PLAN	46.94	472.96		
						ZXNE	LIFE 2X/SAL AFT	1.07	5.22		
						EM212	PROA FED CU	230.00	2,300.00	3	
						EM419	UNION-LIFE	29.18	291.81		
						ER062	RETIRE D PTX	92.13	921.29		
						EM110	UNITED WAY-FLT	5.00	50.00		
						EU101	LOC72/LACEA	24.52	245.21		
Code	County Contribution	Current	Year-To-Date								
PD009	HORIZONS MATCH	46.94	472.96								
PL200	LIFE SUBSIDY	.49	2.49	4							
County Flexible Benefit Program				Employee Benefit Balance As Of:				05/01/2009			
Source of Funds		Current	Year-To-Date	Code	Description	Available Hours	Excess Hours				
OPTIONS CONTRIB		531.07	2,655.35	011	SICK - 100%	16.00	0.00				
				012	HOLIDAY	8.00	0.00				
				021	VACATION	21.00	0.00				
Code	Use of Funds	Current	Year-To-Date								
C1	PACIF HMO	375.43	1,877.15								
EF045	LTD-H OP	3.00	15.00								
ZXNE	LIFE 2X/SAL PTX	1.71	8.55	6							
Z50E	AD&D 250K	5.25	26.25								
C1	DLTAD-O	39.93	197.65								
EF012	OPTIONS ADM FEE	3.79	18.95								
PP036	FLEX EARN	102.36	511.80								
Implementation for the eHR Payroll Module is April 2010. County will be converting to a semi-monthly payroll. 7											

New Employee Pay Statement

SECTION 4. COUNTY CONTRIBUTION

County contributions to employee deferred savings plans, as well as subsidies to life insurance and health plans are detailed in this section.

SECTION 5. CAFETERIA PLAN BENEFITS

The County provides employees with a monthly allowance to purchase benefits such as health, dental and life insurance. This section lists purchased benefits, administration fees, and the county allowance remaining balance, if applicable.

SECTION 6. BENEFIT BALANCES

This segment has an up-to-date summary of leave balances such as sick pay, holiday and vacation.

SECTION 7. PAY STATEMENT MESSAGE

This message is used to communicate important announcements, events or reminders impacting all county employees.

What Do I Need to Know?

SECTION 1. EMPLOYEE GENERAL INFORMATION

Contains information such as employee number, name, department, earnings, Federal and State Tax exemptions and net pay for the pay period. Social Security Number and Pay Advance information have been removed.

SECTION 2. EARNINGS

Provides a list of current earnings and total earnings year to date.

SECTION 3. DEDUCTIONS

This section displays all withholdings from your monthly pay including Federal, State and H.I.T. taxes, health, dental and deferred savings plans.

For more information on the new eHR Payroll System, please visit the LA County Employee Portal at: <http://payroll.lacounty.gov>.



Employee Pay Statement EXAMPLE

- 1 Employee's I.D. Number
- 2 Employee's Name
- 3 Employee's Department
- 4 Employee's Pay Location
- 5 Direct Deposit Number
- 6 Direct Deposit Issue Date
- 7 Last Day of the Current Pay Period
- 8 Current Period Earnings
- 9 Current Period Reimbursements
- 10 Current Period Taxes & Deductions
- 21 Earnings Code Number
- 22 Earnings Code Description
- 23 Current Period Hours/Units
- 24 Current Period Earnings
- 25 Y.T.D. Earnings Amount
- 30 Deduction Code Eligible County Subsidy or Matching Contributions
- 31 Description of County Subsidy/Match
- 32 Current Period County Subsidy/Match
- 33 Y.T.D. County Subsidy/Match
- 34 Source of Flexible Benefit Funds
- 35 Funds Available to Pay Current Period Flexible Benefits
- 36 Y.T.D. Flexible Benefit Funds
- 37 Deduction/Earning Code Paid with Flexible Benefit Funds
- 38 Name of Deduction/Earning Code Paid with Flexible Benefit Funds
- 39 Current Period Distribution of Flexible Benefit Funds
- 40 Y.T.D. Distribution of Flexible Benefit Funds

County of Los Angeles • Statement of Earnings, Deductions, And Benefit Balances • Retain For Your Records											
Employee No.		Employee Name			Dept.	P/L	Warrant No.	Issue Date	Accrual Date		
(1) 123456		C.W. Pay (2)			(3) ME	(4) ME70	(5) 1234567	(6) 5/15/2009	(7) 4/30/2009		
Current Earnings		Reimbursements	Taxes & Deductions		Net Pay		Imputed Income		Y.T.D. Imputed Income		
(8) 1,656.18		(9) .00	(10) 648.45		(11) 1,007.73		(12) .73		(13) 3.65		
W-4 DATA		Marital Status	Exemptions	Add'l Withheld	DE 4 DATA		Marital Status	Exemptions	Add'l Exemptions	Add'l Withheld	
(14) SINGLE		(15) 00	(16) .00	(17) SINGLE	(18) 00	(19) .00	(20) .00				
Code	Earnings	Hours	Current	Year-to-Date	Code	Taxes / Deductions	Current	Year-to-Date			
PP099	REGULAR EARNS	87:00	1,605.00	16,050.00	FEDTX	FEDERAL TAX	153.28	1,532.16			
PPO36	FLEX EARN	1.00	102.36	511.80	STATX	STATE TAX	41.62	415.75			
PFA36*	FLEX EARN ADV (22)	1.00	-51.18	0.00	HITEE	H.I.T.	24.71	247.05			
(21)	* This offsets the \$51.18 advance from the previous payperiod (4/15/2009) for a net YTD of \$0		(23)	(24)	(25)	ED021	HORIZONS PLAN	46.94	472.96		
					2XNE	LIFE 2XSAL AFT	1.07	5.22			
					EM212	PPOA FED CU	230.00	2,300.00			
					EM413	UNION-LIFE	29.18	291.81			
					ER062	RETIRE D PTX	92.13	921.29			
					EM110	UNITED WAY-FLT	5.00	50.00			
					EU101	LOC721LACEA	24.52	245.21			
					(26)	(27)	(28)	(29)			
Code	County Contribution	Current	Year-To-Date								
PD009	HORIZONS MATCH	46.94	472.96								
PL200	LIFE SUBSIDY	.49	2.43								
(30)	(31)	(32)	(33)								
County Flexible Benefit Program				Employee Benefit Balance As Of: 05/01/2009							
Source of Funds		Current	Year-To-Date	Code	Description	Available Hours	Excess Hours				
OPTIONS CONTRIB (34)		(35) 531.07	(36) 2,655.35	011	SICK - 100%	16:00	0:00				
				012	HOLIDAY	8:00	0:00				
				021	VACATION	21:00	0:00				
Code	Use of Funds	Current	Year-To-Date	(41)	(42)	(43)	(44)				
C1	PACIF HMO	375.43	1,877.15								
EF045	LTD-H OP	3.00	15.00								
2XNE	LIFE 2XSAL PTX	1.71	8.55								
250E	AD&D 250K	5.25	26.25								
C1	DLTAD-O	39.53	197.65								
EF012	OPTIONS ADM FEE	3.79	18.95								
PPO36	FLEX EARN	102.36	511.80								
(37)	(38)	(39)	(40)	Implementation for the eHR Payroll Module is April 2010. County will be converting to a semi-monthly payroll. (45)							

- 11 Current Period Amount Deposited for Employee
- 12 Current Period Imputed Income
- 13 Y.T.D. Imputed Income
- 14 Federal Marital Status
- 15 Federal Exemptions Claimed
- 16 Federal Additional Amount Withheld
- 17 State Marital Status
- 18 State Exemptions Claimed
- 19 State Additional Exemptions Claimed
- 20 State Additional Amount Withheld
- 26 Deduction Code
- 27 Tax/Deduction Description
- 28 Current Period Tax/Deduction Amount
- 29 Y.T.D. Tax/Deduction Amount
- 41 Benefit Code Number
- 42 Benefit Description
- 43 Current Available Hours
- 44 Current Excess Hours
- 45 Message

For more information on the new eHR Payroll System and to read additional information on Cafeteria Benefits, see **Frequently Asked Questions, Employee Pay Statement (S1)**, at LA County Employee Portal at: <http://payroll.lacounty.gov>.